

| <b>Reporting progress implementing Corporate Plan 2023-27<br/>Delivery against Action Plan 2024/25 and 2025/26 – to end of<br/>Quarter 3 – 1 October 2025 to 31 December 2025</b> |                                                                                                                                                                                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Executive Summary</b>                                                                                                                                                          | This report provides an update on the progress made to deliver the Corporate Plan 2023-27 Action Plan for 2025-26                                                                                                                                                                         |
| <b>Options considered</b>                                                                                                                                                         | This is a report on the progress being made to deliver against the Council's Corporate Plan.                                                                                                                                                                                              |
| <b>Consultation(s)</b>                                                                                                                                                            | The named officer for each action in the annual action plans has been asked for their assessment of progress, to identify any issues impacting on anticipated delivery and to propose actions they will take to address any slippage or uncertainty around delivery in the coming months. |
| <b>Recommendations</b>                                                                                                                                                            | Cabinet is invited to note the contents of the report and provide comments on any items they feel appropriate.                                                                                                                                                                            |
| <b>Reasons for recommendations</b>                                                                                                                                                | That cabinet are aware of the progress made to deliver their priorities for the year 2025-26 and are asked to provide comment on progress so that officers have a steer on any items that are not on track for delivery.                                                                  |
| <b>Background papers</b>                                                                                                                                                          | Corporate Plan 2023-27<br>Annual Action Plan 2025-26                                                                                                                                                                                                                                      |

|                          |                                                                                                                                                                                                    |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Wards affected</b>    | All                                                                                                                                                                                                |
| <b>Cabinet member(s)</b> | Cllr Tim Adams                                                                                                                                                                                     |
| <b>Contact Officer</b>   | Steve Hems, Director for Communities and Chair of the Performance and Productivity Oversight Board<br>Email:- <a href="mailto:steve.hems@north-norfolk.gov.uk">steve.hems@north-norfolk.gov.uk</a> |

| <b>Links to key documents:</b>        |                                                                                                                          |
|---------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| Corporate Plan:                       | This report is primarily concerned with ensuring the Corporate Plan 2023-27 is being implemented as planned.             |
| Medium Term Financial Strategy (MTFS) | Ensuring the Action Plan 2025-26 is being implemented as planned and this will help to ensure that the MTFS is achieved. |
| Council Policies & Strategies         | Corporate Plan 2023-27                                                                                                   |

| <b>Corporate Governance:</b> |    |
|------------------------------|----|
| Is this a key decision       | No |

|                                                    |                                                                                                                                                                                     |
|----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Has the public interest test been applied          | Not applicable. Item is not exempt.                                                                                                                                                 |
| Details of any previous decision(s) on this matter | Corporate Plan 2023-27 as approved by Full Council on 17 <sup>th</sup> July 2023.<br><br>Corporate Plan 2023-27 Action Plan 2025-26 approved by Cabinet 3 <sup>rd</sup> March 2025. |

## 1. Purpose of the report

- 1.1 The purpose of this report is to present an update on the progress being made in implementing the Corporate Plan 2023-27 and the first three quarters of the Action Plan 2025-26 and to give Cabinet an opportunity to discuss and agree decisions that should be taken regarding any issues raised.

## 2. Introduction & Background

- 2.1 Full Council approved the Corporate Plan 2023-27 and the Annual Action Plan for 2025-26 at its meeting of 3<sup>rd</sup> March 2025.
- 2.2 This report details the progress made to the end of December 2025 in the first three quarters of the 2025/26 Annual Action Plan and identifies any issues with the delivery of individual actions and puts forward proposals for how these would be addressed.

## 3. Overview of progress

The tables below show overall progress in implementing the Corporate Plan Annual Action Plans 2025-26 up to the end of Quarter 3.

### Key

|                     |                                                                             |
|---------------------|-----------------------------------------------------------------------------|
| <b>Red</b>          | Actions will not deliver planned outcomes without significant interventions |
| <b>Amber</b>        | Actions off track but with changes being made will achieve planned outcomes |
| <b>Green</b>        | Actions on track and will deliver planned outcomes                          |
| <b>N/A</b>          | Not applicable as not due to start yet                                      |
| <b>Missing Data</b> | Update not provided by the Lead Officer                                     |

### 3.1 Progress in delivering the 2025-26 Annual Action Plan 1 October 2025 to 31 December 2025

- 3.2 The table below shows the status for each of the actions identified within the plan up until the end of Quarter 3.

| RAG status/ Stage | Not Started | In Progress | Completed | Cancelled |
|-------------------|-------------|-------------|-----------|-----------|
| Red               |             |             |           |           |
| Amber             |             | 5           |           |           |
| Green             |             | 22          |           |           |
| NA                |             |             | 3         |           |

### 3.3 Details of all Actions

To review the updates for all the actions please see:-

- Appendix A Action Plan 2025-2026 Progress Update – Qtr 3 1 October 2025 to 31 December 2025

## 4. Corporate Priorities

- 4.1 This report is concerned with ensuring the Corporate Plan 2023-27 Annual Action Plans 2025-26 are implemented as planned. This is a key activity to ensure the goals and objectives in the Corporate Plan are achieved.

## 5. Financial and Resource Implications

- 5.1 There are no financial or resource implications arising directly from this report.

### Comments from the S151 Officer:

This report does not create any financial liabilities in itself but mitigating any lack of progress on the Corporate Plan actions may require additional financial or other resources.

## 6. Legal Implications

There are no legal implications arising directly from this report.

### Comments from the Monitoring Officer

This is an update report. There are no legal implications arising from this report or specific governance issues identified.

## 7. Risks

- 7.1 The purpose of this performance report is to inform members of the progress being made in delivering the Corporate Plan 2023-27 Annual Action Plan 2025-26. This in turn reduces the risk of not achieving the goals and objectives in the Corporate Plan.

## 8. Net Zero Target

- 8.1 The Corporate Plan 2023-27 Annual Action Plan and 2025-26 contain actions, particularly under the theme “Our Greener Future”, that will reduce the emissions of the Council and contribute to achieving the Net Zero target.

**9. Equality, Diversity & Inclusion**

- 9.1 The Corporate Plan 2023-27 Annual Action Plan 2025-26 contain actions, particularly under the theme “Developing our Communities”, that will improve equality, diversity and inclusion. Where individual actions require an equality impact assessment the lead officer will produce and submit one during the development of the action.

**10. Community Safety issues**

- 10.1 This report does not have any impact on community safety issues.

**11. Conclusion and Recommendations**

**Cabinet is invited to note the contents of the report and provide comments on any items they feel appropriate.**